



Upper Thames Visitors' Risk Assessment

Introduction

Visiting Clubs

UTRC is pleased to welcome other clubs for training purposes by pre-arrangement with the Club Captain. All visiting crews wishing to use the Upper Thames Rowing Club facilities, including the landing stages and car parks should direct all enquiries to the Club Captain, details of which are on the club website www.utrc.org.uk

In order to sensibly and safely manage the use of the available resources at Upper Thames, the following rules apply to ALL visiting crews.

Safety

On arriving all Visitors should take note of the Club Notice/Safety board and club safety guidelines (details on request or on website as above) and Safety flags to ensure that they are aware of the latest traffic flow and state of the river.

Boat Storage

Boats must be stored outside, but not on the club lawn (area withing fencing). Boats should be stored on the grass on the far side of the new boat house (downstream). All trestles and supports for the boats must be provided by visitors. No UTRC trestles or other equipment is to be used at any time. Please leave trailers on the grass downstream of the new boat house. All visitors must provide their own blades and boats.

Parking

Parking at Upper Thames is limited; Visitors should contact the Club Captain beforehand to discuss arrangements. It is expected that crews will need to arrange in advance to: share vehicles, park in car parks in Henley or nearby and walk to the club. Please note that visitors should NOT park in Remenham lane or on the grass.

Club Room

The club room may be used by visitors, but no kit, bags etc are to be taken into it. The club room is to be kept tidy at all times. Trainers, wellies, etc must be removed before entering the club room.

Ergometers

Club ergos are for the use of UTRC members only, but may be used by prior arrangement at the discretion of the club captain.

Changing Rooms

The changing rooms may be used by visitors. Kit can be left in changing rooms at the owners own risk. Please keep the changing rooms tidy.

Location

Upper Thames Rowing Club, Remenham Lane, Remenham, Berkshire, RG9 3DB Tel: +44 (0)1491 575745



Rule of the River

The rule is keep to the right; that is crews (and scullers) proceeding downstream from Henley Bridge to Hambleden Lock keep to the Berks (Clubs) side, and those coming upstream from Hambleden Lock toward the Bridge keep to the Bucks (Town) side. Temple Island is always passed to the right.

When proceeding downstream slower boats should be closer to the Berkshire bank and faster boats further from the bank.

When proceeding upstream, faster boats should be closer to the Bucks bank and slower boats further from the bank.

Crews being overtaken have a duty to stay clear but must take care not to stray into the centre of the river particularly when coming upstream.

NOTE: Special rules apply during Regattas and are advised separately

Risk Assessment

Risks while on Land

Threat	Probability	Impact (threat to personal safety)	Mitigating Issues	Action in event of emergency
Illness such as heart attack	Low	High	No training allowed on own.	Call Emergency services Locate First Aider for CPR. First aiders listed in club safety guidelines.
Injury whilst on UTRC grounds	Medium	Medium	All first aid locations clearly marked, emergency telephone located by side door of clubhouse. Relevant information in club safety guidelines.	Locate a first aider on site and report to the Safety Adviser. Call emergency services if serious.
Fire in the Rowing Club	Low	High	Normal fire precautions already available (alarm, extinguishers) Keep all exits clear	Evacuate building. Call emergency services. General evacuation if necessary
Fire in a tent or marquee	Low	High	Extinguisher to be situated in marquee	Evacuate Tent/Marquee. Call emergency services. General evacuation if necessary
Serious public disorder/violent behaviour	Very low	Medium	None considered necessary	Call police. General evacuation if necessary
Terrorist Threat	Very low	High	None considered necessary	Call police. General evacuation if necessary
Landing stage incident	Low	Low	Clear to see and obvious if any flotation issue.	Located first aider if injury but inform safety advisor / captain if in poor condition.
Person/vehicle collision	Low	Medium	Parking spaces and entry/exits clearly marked	Call emergency services if serious injury or locate first aider if not serious
Visitors falling in river	Low	Medium	Riverbank clear to see as grass and foliage kept low around boat club	Call emergency services if serious injury or locate first aider
Temporary structures	Low	Low	Will be clearly marked with signs	Call emergency services if serious injury or locate first aider
Catering	Very Low	Very Low	Any services provided will be subject to normal hygiene and safety protocol	Call emergency services if serious or locate first aider

Risks while on Water

Threat	Probability	Impact (threat to personal safety)	Mitigating Issues	Action in event of emergency
Risk of collision of boats	Medium	Medium	All crossing points, turning points and position on river explained in safety guidelines. Coaches advised always to carry grab lines and first aid kits and mobile phones.	Summon safety launch if required (always on water for juniors or visitors) Call emergency services if injury serious, locate first aider as listed in safety guidelines if not serious. Report incident on British Rowing website http://www.incidentreporting.britishrowing.org/
Illness such as heart attack	Low	High	Emergency telephone in clubhouse. All coaches advised to carry mobile phone to be able to call Emergency services.	Call Emergency services Locate First Aider for CPR. First aiders listed in club safety guidelines.
Malfunction of Equipment	Low	Medium	All equipment to be checked before crews go afloat. Coaches advised always to carry grab lines and first aid kits and mobile phones.	Call emergency services if serious injury or locate first aider if not serious
Collisions with stationary objects / obstructions	Low	Medium	Follow Circulation pattern. See Safety Guidelines.	Call emergency services if serious injury or locate first aider if not serious
Capsize from collision with other river users	Low	Medium	Ensure cruisers turn off engines if person near propellers. Rescue craft to have enough freeboard/buoyancy and capacity to prevent swamping/overturning during rescue. Carry grab lines as advised.	Rescue personnel by launch or grab lines as advised. Call emergency services if serious injury or locate first aider if not serious. Report incident on British Rowing website http://www.incidentreporting.britishrowing.org/
Capsize due to wake or other factor	Low	Medium	Experience of crew. No crews under J14. Rescue craft to have enough freeboard/buoyancy and capacity to prevent swamping/overturning during rescue. Carry grab lines as advised.	Rescue personnel by launch or grab lines as advised. Call emergency services if serious injury or locate first aider if not serious. Report incident on British Rowing website http://www.incidentreporting.britishrowing.org/

Unintended immersion in river / drowning	Low	High	Personnel involved with water must be able to swim, and wear an approved buoyancy aid (excluding oarspeople but not coxes). Sufficient rescue craft to provide cover in event of water borne incident	Rescue personnel by launch or grab lines as advised. Call emergency services if serious injury or locate first aider if not serious. Report incident on British Rowing website http://www.incidentreporting.britishrowing.org/
Hypothermia by immersion or cold weather	Low	High	Safety launch and coaches where practicable to carry thermal/foil blankets. All personnel to wear/carry adequate layered clothing	Rescue personnel by launch if possible. Coach to provide foil blanket and call emergency services or first aider. Report incident on British Rowing website http://www.incidentreporting.britishrowing.org/
Any injury / medical emergency	Low	Medium	All relevant information and first aid points located in club safety guidelines.	Call emergency services if serious injury or locate first aider if not serious. Report incident on British Rowing website
Delay for emergency service/first aid reaching casualty by blocked access	Low	High	Every user to ensure that a corridor is kept clear at all times through the boating area and at UTRC Car Park.	Locate owner of blocked vehicle. Inform club captain or safety adviser
Severe weather	Low	Medium	Safety Adviser or Captain to assess conditions before any boating allowed. Status by use of coloured flags updated inside side door of clubhouse	If severe weather no boating allowed. If weather changes mid-outing return immediately. Call emergency services if serious injury or locate first aider if not serious